PPI
Submits modification application to the Reviewing IRB.

Reviewing IRB
- Reviews modification request.
- If request affects relying site(s), sends approval email to Relying IRB(s) and uploads relevant documents to the Wiki.

Relying IRB
- Reviews IRB-approved documents and confirms that other applicable institutional requirements are met.
- Sends email acknowledging receipt of modification to RI and Reviewing IRB.
- Releases institution-specific IRB-approved documents to RI.

RI
May implement modification request if all institutional requirements are met.

**KEY TERMS TO KNOW:**

The **Project Principal Investigator** or ‘PPI’ is the primary individual responsible for submission of required applications and reports to the Reviewing IRB.

The **Relying Investigator** or ‘RI’ is the Principal Investigator or Lead Researcher (LR) at the **Relying institution**.